



AGENDA FOR ODOT DISPARITY STUDY KICK-OFF MEETING
 EXTERNAL STAKEHOLDER GROUP
 Wednesday, December 3rd
 1 PM – 3 PM
 ODOT Headquarters – Rm 103 Gail L Achterman Commission Room

Consultants: Keen Independent Research

Welcome and Introductions	Matthew Garrett	1-1:10PM
Role of ESG members	Dave Keen	1:10-1:20PM
Establish communications protocols	Tiffany Hamilton	1:20-1:30PM
USDOT requirements for DBE Program	Keith Wiener	1:30-1:40PM
Define terms and concepts	Leigh Shuldberg	1:40-1:50PM
Explain key study components	Dave Keen, Leigh Shuldberg	1:50-2PM
Review needed data and approach to calculations	Dave Keen	2-2:10PM
Introduction & Role of QSP	Tiffany Hamilton	2:10-2:20PM
Project schedule and ODOT deadlines for FHWA	Leigh Shuldberg, Tiffany Hamilton	2:20-2:30PM
ESG member input on potential improvements to processes in ODOT's previous disparity studies	All	2:30-2:40PM
Explore key issues to discuss in initial public meetings and in-depth interviews	All	2:40-2:50PM
Action Items	Dave Keen, Tiffany Hamilton	2:50-3PM